

PG Cert ULT programme application guidance

Applications to the PG Cert University Learning and Teaching programme are via the College [online application system](#). Applications will not be accepted after closing deadline.

As part of the application process, you will be asked to choose from the PG Cert, PG Dip or MEd ULT. You should select the programme that corresponds to your *intended* award – i.e., if you know you would like to complete the full Masters in University Learning and Teaching, you should select MEd here. The Masters is a three-stage programme that takes a minimum of three years to complete and successful applicants will start with the PG Cert year regardless of their intended final award. Please note that your contract with Imperial must run for the full duration of the programme.

Those who initially register only for the PG Cert, will still be eligible to progress to the PG Dip and MEd upon successful completion of the previous stage. Similarly, if registered for the MEd, applicants will be eligible to take an exit award of PG Cert or PG Dip provided successful completion of these stages.

To apply online:

Start by creating an [online account on Imperial Gateway](#).

- Under 'select course type', select 'Visiting Student (Non Degree), Summer School, Pre-sessional English, University Learning and Teaching'.
- Under 'academic programme' select 'University Learning and Teaching (the programme that corresponds to your *intended* award)'
- Under 'entry term' select 'Autumn'.

Once your account is created, you can log in using the above link at any time. To submit your application:

- Select 'Apply Online' tab at the top of the page
- Under 'application category', select 'University Learning and Teaching'
- Under 'academic programme' select 'University Learning and Teaching (the programme that corresponds to your *intended* award)'
- Under 'anticipated entry term', select 'Autumn'
- For 'mode of study', select 'part-time'

Complete the remainder of the application with your own information. You will need to complete sections on your personal details, higher education qualifications, EDU workshops you have completed, details of your current and previous teaching and your contract end date. You will also need to provide a supporting statement to outline the value of the PG Cert for you and the Imperial students you teach.

Please note that as members of Imperial staff, you will not be required to provide evidence of your higher education qualifications as part of the application process.

Information on the PG Cert is available on the [PG Cert ULT website](#).

If you have any questions, please contact pgcertult@imperial.ac.uk.