

Using the Panopto Personal Recorder in the Department of Life Sciences at Imperial College

This document provides links to additional sources of information useful to anyone involved in making recordings using the Panopto Personal Recorder application.

Audio and visual lecture recording guidelines

<https://www.imperial.ac.uk/media/imperial-college/administration-and-support-services/ict/public/Audio-and-video-lecture-recording-guidelines.pdf>

Digital Education Policies

<https://www.imperial.ac.uk/admin-services/ict/self-service/teaching-learning/digital-education-policies/>

Rooms with Panopto

<https://www.imperial.ac.uk/admin-services/ict/self-service/teaching-learning/panopto/panopto-staff-user-guide/av-support/lecture-theatres-with-panopto/>

Rooms supported by the AV team

<https://www.imperial.ac.uk/admin-services/ict/self-service/teaching-learning/panopto/panopto-staff-user-guide/av-support/rooms-supported-by-the-av-team/>

FoNS Learning Technology and Audio-Visual Support

<http://www.imperial.ac.uk/natural-sciences/education-and-teaching/learning-technology-and-av-support/>

Viewing Panopto recordings

Use this link to go directly to the Imperial College Panopto website:

<https://imperial.cloud.panopto.eu>

Editing Panopto recordings

Panopto provides a non-destructive video editor which is useful for basic edits such as topping and tailing. For more information about how to use the Panopto editor, please visit:

<https://howtovideos.hosted.panopto.com/Panopto/Pages/Sessions/List.aspx#folderID=%22cc203f9e-7ebd-4cd1-98cd-a89b01795af0%22>

Installing and using the Panopto Personal Recorder on Personal Computers (Mac and Windows)

<https://howtovideos.hosted.panopto.com/Panopto/Pages/Sessions/List.aspx#folderID=%221fcb4376-c65b-49f6-b051-a89b01793494%22>

Please contact fonsavsupport@imperial.ac.uk if you have any questions or if you would like to arrange a demonstration ahead of your presentation or lecture course.