IMPERIAL

Faculty of Natural Sciences

Department of Mathematics

MSc Machine Learning and Data Science

Student Handbook

2025–26

Contents

Welcome to Imperial

Congratulations on joining Imperial College London, the only university in the UK to focus exclusively on science, medicine, engineering and business.

From Fleming's discovery of Penicillin to Gabor's invention of holography, Imperial has been changing the world for well over 100 years.

You're now very much a part of this community of discovery and we hope you will take this opportunity to make your own unique contribution. At Imperial, we expect all members of our community, whether students or staff, to share and demonstrate our values of respect, integrity, collaboration, innovation and excellence in all we do and strive to achieve.

Imperial provides a dedicated support network and a range of specialist support services to make sure you have access to the appropriate help, whether that's further training in an academic skill like note taking or simply having someone to talk to.

You'll have access to an innovative range of professional development offered by the Early Career Researcher Institute, the Careers Service, Library Services and other support services teams throughout your time here, as well as opportunities to meet students from across the university at academic and social events – see page 6 for more information.

We actively encourage you to seek out help when you need it and try to maintain a healthy work-life balance. Our choice of over 360 clubs, societies and projects is one of the largest of any UK university, making it easy to do something different with your downtime.

As one of the best universities in the world, we are committed to inspiring the next generation of scientists, engineers, clinicians and business leaders by continuing to share the wonder of what we do through public engagement events. Postgraduate students, alongside our academics and undergraduate students, make a significant contribution to events such as our annual Imperial Festival and our term-time Imperial Fringe events – if you're interested in getting involved then there will be opportunities for you to do so.

Our Principles

In 2012 Imperial and Imperial College Union agreed 'Our Principles'. This series of commitments was developed by academic and support staff in partnership with undergraduate and postgraduate students and Imperial College Union.

Imperial will provide through its staff:
- A world-class education embedded in a research environment.
- Advice, guidance and support.
- The opportunity for students to contribute to the evaluation and development of programmes and services.

Imperial will provide students with:
- Clear programme information and assessment criteria.
- Clear and fair academic regulations, policies and procedures.
- Details of full programme costs and financial support.
- An appropriate and inclusive framework for study, learning and research.

Imperial students should:
- Take responsibility for managing their own learning.
- Engage with the university to review and enhance provision.
- Respect, and contribute to, the Imperial community.

The Imperial College Students' Union will:
- Support all students through the provision of independent academic and welfare assistance.
- Encourage student participation in all aspects of the university.
- Provide a range of clubs, societies, student-led projects and social activities throughout the year.
- Represent the interests of students at local, national and international level.

Introduction from the President of Imperial College Union

Welcome to Imperial! To begin with, a huge congratulations on joining us here at Imperial– this is where you belong! This is a globally renowned institution and offers much more than just the degree you are looking to leave with. You will come across countless opportunities and meet an array of compelling people amongst your peers, accomplished academics and the wider university community. Imperial attracts the best talent from around the world - making it here is already a testament to your academic zeal and ambitious character. Now, what you make of your experience at Imperial has the potential to shape your future.

Being located in London is a true perk of being an Imperial student. Right on our west London doorstep are landmark museums and iconic venues, including the Royal Albert Hall which has hosted Imperial graduations for over 60 years. Beyond our campuses, the city has something for everyone; be that the West End, sporting arenas or diverse cuisines. I strongly encourage you to explore where and when you can – London is a fantastic place for your university memories to call home.

You will likely have chosen to come to Imperial for its academic reputation as an outstanding university, and it will deliver on this. The facilities for research and your learning are terrific. To accompany this, there are hundreds of student-led societies and events available to you outside of your degree. These are overseen by your students' union – Imperial College Union. The Union is led by students, for students. The three deputy presidents and I have all been democratically elected to work full time on improving your student experience at Imperial. We have a large team of permanent staff behind us, running the many functions of the Union such as supporting clubs and training student representatives.

The Union also runs the Advice Service, where guidance and support can be provided on issues such as life in halls, complaints, and academic appeals. This is a free and confidential service that is independent from the university. You can access this by emailing advice@imperial.ac.uk.

University is a new stage of life. For many, this stage presents itself with newfound freedom and control over what you do. As daunting as it may seem, take advantage of it! Immerse yourself in your degree, your extra-curricular activities and in the connections you make.

No matter what problems you have or opportunities you're looking for, we're here to help. Our office is on Level 2 in Beit Quadrangle, and you can check out our website for more information.

Wishing you an incredible year ahead, Nico Henry

Imperial College Union President 2025-26

✉ union.president@imperial.ac.uk
💻 imperialcollegeunion.org

1.   Introduction to the Department

Welcome from Head of Department

Dear MSc Student,

Welcome to Imperial and welcome to the Department of Mathematics!

We are a diverse and world-leading research centre and a fantastic place to study – and I am delighted that you are joining us. You will be taught by outstanding academics, that themselves produce exciting new research in their fields.

I encourage you to take full advantage of the extensive resources and vibrant community that our department, Imperial and London have to offer.

Best wishes,
Professor Axel Gandy

Welcome from Director of Taught PG Studies

Dear New MSc students,

A warm welcome to the Department of Mathematics at Imperial College London. We are very excited as a Department that you are joining us. Through the hard work of staff and former students we have established MSc degree programmes that we hope you will be proud to be part of.

The department is here to help you make the most of your postgraduate studies. This handbook contains a wealth of useful information about your MSc programme — please do read it and keep a copy to hand to help you during your studies.

Engaging in discussions with your module lecturers, personal tutors and project supervisors is strongly encouraged as a great way to get the most benefit from your degree. In addition, please do take time to interact with your fellow students and Imperial's wider community, which can be invaluable resources for inspiration and creative stimulation. As a department, we also encourage you to attend and get involved with departmental events including seminars, colloquia, and social activities.

I wish you a fruitful year ahead filled with lots of opportunities and experiences that you will enjoy and remember for many years to come!

Dr Marina Evangelou

Welcome from Programme Director

Welcome to the MSc in Machine Learning and Data Science at Imperial!

I am really excited about this academic year which brings a new way for the department of Mathematics to deliver MSc-level education. We have carefully designed and developed the course to make sure that you will benefit from Imperial's world leading teaching.

Over the next two academic years you will be exposed to different areas of machine learning and data science, including programming, ethics, theory, and methods that will allow you to develop your own specialist interests. You will enhance a set of transferrable skills, including computation, presentation, writing, teamwork and time management that will provide you with the necessary skillset for a successful career.

The MSc course is run by the Statistics Section of the Department of Mathematics, one of the leading statistics groups in the UK. The Statistics Section has an international reputation for conducting methodological and applied statistical research at the highest level. Particular areas of current activity include statistical theory, Bayesian methods and computation, machine learning, time series and signal processing, statistical genetics and biostatistics, finance, cyber-security with many interactions and overlaps between these areas of research.

I strongly encourage you to engage as much as possible with the academics of the Section either through your lectures, personal tutor and project supervisor meetings as well as online seminars and online social events. You can find a list of academic staff in the Statistics Section at:

https://www.imperial.ac.uk/statistics/people/.

I hope you will enjoy your MSc study and have a fantastic two years!

Professor Nick Heard

Academic and administrative staff

Dr. Marina Evangelou

Director of Taught Postgraduate Studies

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MSc Programmes Administrator

627 Huxley Building

Via Teams

mathsmsc.administrator@imperial.ac.uk

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Departmental Information

Please visit our website for further information:
https://www.imperial.ac.uk/mathematics/postgraduate/msc/machine-learning/

Attendance and absence

You must inform **your personal tutor and the MLDS support team** if you are absent from the programme for more than three days during term. If the absence is due to illness, you must produce a medical certificate after seven consecutive days. If you miss an examination or the deadline for any other assessment (including lab work, in class tests, coursework or presentations) due to illness or other unforeseeable and unavoidable circumstance **you must follow the Mitigating Circumstances Policy and Procedure.** Please note that all claims for mitigation must be submitted within 10 working days of the examination or assessment deadline. If you are unable to provide evidence at the time you must submit the claim and indicate what evidence will follow and when it can be provided. Claims without evidence will normally be rejected. Please see the section on mitigation below.

Students are also expected to attend scheduled online meetings with their Personal Tutor during terms. Students are expected to meet regularly with their project supervisor during their research project. Missed appointments will be reported to the Programme Director.

If you do not engage satisfactorily with your studies, Imperial will consider what action is necessary to support your continued study under the Unsatisfactory Engagement Policy:

💻 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline/

Key dates 2025–26

Term dates

Autumn term:	27 September 2025 – 12 December 2025
Spring term:	03 January 2026 - 20 March 2026
Summer term:	25 April 2026 – 26 June 2026

Closure dates

Christmas/New Year:	23 December 2025 - 02 January 2026 (Imperial reopens on 05 January 2026)
Easter Holiday:	02 April 2026 – 07 April 2026 (Imperial reopens on 08 April 2026)
Early May Bank Holiday:	04 May 2026
Spring Bank Holiday:	25 May 2026
Summer Bank Holiday:	31 August 2026

Key events

Induction Week:

MSc MLDS Student Reps applications: 30 September 2025 - 11 October 2025

Meet Your Personal Tutor: 6 October 2025 - 17 October 2025

Meet Your Personal Tutor: 12 January 2026 – 23 January 2026

Meet Your Personal Tutor: 4 May 2026 – 15 May 2026

Great Exhibition Road Festival: 6-7 June 2026

Y1 Exam Board: end of September 2026

Y1 Results Released by Registry: October 2026

                    Year 2

Submission of MSc MLDS Thesis: early September 2027

Research Project Oral Presentations: early September 2027

Y2 Exam Board: end of September 2027

Y2 Results Released by Registry: October 2027

Graduation Ceremony: May 2028

2.   Programme information

In this programme, you will develop an in-depth understanding of machine learning models, alongside invaluable practical skills and guided experience in applying them to real-world problems. The curriculum is designed to propel your engineering or data science career forward, allowing you to choose the path that's right for you, be that a role as a data scientist, a machine learning engineer, or a computational statistician. With hands-on projects, you will build a portfolio to highlight your new skills in probabilistic modelling, deep learning, unstructured data processing and anomaly detection. You will build a solid foundation in mathematics and statistics, giving you confidence in your analytical skills, but also acquire expertise in implementing scalable machine learning solutions using industry-standard tools such as PySpark, ensuring that no data source is too big or too complex for you to handle You will also broaden your perspectives through a novel, extensive study of the ethical topics posed by machine learning. You will graduate with an ability to go beyond the algorithms and turn data into actionable insights, contribute to strategic decision making in your organisation and become a responsible member of this rapidly growing profession.

The Machine Learning and Data Science MSc will train you in the computational, mathematical, and statistical foundations of machine learning, preparing you for the most advanced engineering roles in areas such as AI, data science and machine learning.

You will have the opportunity to work with industry-standard machine learning and statistics tools and, moreover, to develop a deep understanding of the appropriate use of such tools. You will have the opportunity to directly engage with departmental faculty at Imperial. The curriculum also covers the ethics and limitations of machine learning to equip you with the skills to ethically apply these techniques to their future work.

The university's flexible approach to learning afforded by an online degree allows us to meet the demands of our growing student base, allowing students for whom study in London or full-time study is not feasible. This will enable a broader base of the best students to access and participate in an Imperial education.

By the end of this programme, you will be able to:

1. Distinguish between machine learning modalities: supervised and unsupervised learning;

2. Identify appropriate machine learning methods and paradigms of inference for data analysis,

showing awareness of their relative strengths and weaknesses;

3. Perform suitable pre-processing steps to prepare raw data for analysis;

4. Produce informative graphics and summaries to explore unfamiliar data;

5. Anticipate ethical and socially adverse consequences of machine learning methods;

6. Assess performance of machine-learning methods using metrics and diagnostic plots;

7. Identify the limitations (computational and statistical) of machine learning methods and be aware

of the dangers of working with observational data;

8. Interpret the output of machine learning algorithms in the original data science context;

9. Design end-to-end pipelines for data science, taking raw data as input and producing predictions and inferences as outputs;

10. Appreciate and critically appraise existing data analysis frameworks and tools;

11. Select computing architectures appropriate to a problem's scale;

12. Summarise and communicate the output of models effectively in plain language;

13. Work independently with unfamiliar datasets of diverse types and demonstrate the ability to research novel problems and areas;

14. Automate optimal decision in the face of uncertainty.

Learning and Teaching Delivery Methods

The MLDS programme will be delivered as a fully online degree. Teaching and learning on the programme will be delivered by the departmental faculty through a range of methods including recorded lectures, online tests, scheduled live tutorials, and coding exercises. You will also learn as a cohort through discussion boards (which can be used as assessment through graded discussion prompts) and peer assessed exercises. Appropriate "scaffolding" will be given so that students are able to work effectively. This scaffolding could include core reading or developing critical thinking skills and other transferrable skills.

These features, ranging from live classroom sessions to global team projects, allow each student to participate in a seamless, flexible, and engaging learning experience and ensure the highest quality online learning environment. The platform functionality allows for degree learners to have a seamless, innovative, and differentiated learning experience through:
1) rigorous assessments and targeted academic feedback at scale;
2) collaborations with other learners through applied projects across regions;
3) participation in a vibrant and supportive social learning community through extensive high engagement features.

Overall Workload

Your overall workload consists of lectures sessions and independent learning. The following gives an indication of how much time you will need to allocate to different activities at each level of the programme. At Imperial, each ECTS credit taken equates to an expected total study time of roughly 25 hours. Therefore, the expected total study time is around 2,190 hours for the programme, (approximately 1032 hours for year 1 hours and 1218 hours for year 2). Within Year 1 you will spend an average of 22% on lectures and tutorials (approximately 235 hours) and roughly 830 hours on independent study. For year 2 you will spend 15% on lectures and tutorials (165 hours) and around 960 hours on independent study.

Assessment Methods

The format of assessments will vary according to the aims, content and learning outcomes of each specialisation. There will be short assessments for each module, some of which will be summative, followed by a final substantive summative assessment. Backwards Design is being used throughout, moving from Outcomes, to Assessments, to all video, readings and practice material, so that all course content is working towards the overall achievement of the specialisation and programme-level Learning Outcomes.

Assessment is specialisation specific, and the varied combination will allow a full evaluation of the students' learning and achievements. These assessments will be both summative and formative such that the feedback given to students allows them to improve through the duration of the programme. The balance of summative assessment has been carefully designed and considered with the use of a variety of assessment methods such as online quizzes and MCQ's.

The final research project provides training in research focused machine learning and data science. These projects will be motivated by topical research interests, both theoretical and applied. Additionally, there will be the opportunity for industry-motivated projects. The research project provides the space for the learner to synthesise all the learnings from the programme into a single, coherent and novel activity. To support online delivery, and provide scalability, the research project is scaffolded in relation to the typical stages of a research study: literature review, underpinning learning or exploratory data analysis, study design and project proposal, and final deliverable. Each stage is supported by a summative assessment, providing the opportunity for both feedback and direction on following stages.

The final assessment involves both a written report and oral examination. In both cases, consideration will be given to both communication with a technical audience, and a lay audience. This approach to the research component of the MLDS is designed to be scalable and will not require a single supervisor dedicated to one or two students. At the end of this specialisation, students will have a comprehensive research project that will equip them with the skills, knowledge and expertise to pursue research in whatever field of Machine Learning and Data Science they choose to engage in. All modules are assessed primarily by coursework. This will consist of summative assessment with most including a capstone project.

Academic Feedback Policy

The MLDS Assessment Schedule will set out the agreed submission deadlines, marking periods and feedback return dates for each academic year in advance. The individual deadlines captured in the Assessment Schedule will be discussed and confirmed by the teaching team ahead of delivery. MLDS will provide marks/feedback on assessment to align with university's policy. This is a maximum period and much of the feedback will be provided sooner than this. For quizzes and MCQs, more immediate provisional marks are likely to be available once marks are checked by the team and depending on the nature of the assessment. With each returned coursework assignment, an individual evaluation will be provided. This will ensure that formative assessment is being implemented optimally with the students' learning experience being driven through the feedback received. General feedback to the cohort is provided on examination performance. Students will be provided with a percentage grade for coursework and examinations with the final numerical mark only confirmed after the Board of Examiners Meeting and will be released by Registry. Grades received during the year are deemed provisional until confirmed by the Final Board of Examiners. Please note that MATH70094 Programming for Data Science is a Pass/Fail module. The university's Policy on Academic Feedback and guidance on issuing provisional marks to students is available at:

Teaching Schedule

Year 1

Module Title	Core/ Elective	Term	Credits
Applicable Maths	Core	1	5
Programming for Data Science	Core	1	5
Ethical Machine Learning and Data Science (Part 1-2) P1	Core	2	3.75
Exploratory Data Analytics and Visualisation	Compulsory	2	5
Supervised Learning	Compulsory	2	7.5
Unsupervised Learning	Compulsory	3	7.5
Bayesian Methods and Computation	Compulsory	3	7.5
	Total		41.25

Year 2

Module Title	Core/ Elective	Term	Credits
Learning Agents	Compulsory	4	5
Unstructured Data Analysis	Compulsory	4	7.5
Ethical Machine Learning and Data Science (Part 1-2) P2	Core	5	3.75
Deep Learning	Compulsory	5	7.5
Big Data: Statistical scalability with PySpark	Compulsory	5	5
Research Project	Compulsory	6	20
Note: Ethical Machine Learning and Data Science (Part 1-2) is one 7.5 ECTS module	Total		48.75

Award and Classification for Postgraduate Students

Award of a Postgraduate Degree (including MRes) To qualify for the award of a postgraduate degree a student must have:

1. accumulated credit to the value of at least 90 credits at level 7 or above of which no more than 15 credits may be from credit level 6;

2. no more than 15 credits as a Compensated Pass;

3. met any specific requirements for an award as outlined in the approved programme specification for that award.

Careers in Statistics events

There is a variety of career events in which professional statisticians provide insights into their career, tips for next steps and applications, and an overview of the many professional opportunities available to statisticians in industry, with NGOs, in administration and government, and in academia. You will receive invitations to join these events. Attendance is strongly encouraged.

Professional Skills Development

Working as a practical statistician will involve several transferable skills, a lot of these will be trained during the year. As part of the course, you will train your teamworking abilities through multiple group activities. You will train your problem-solving skills throughout the course. It is very important that you work through the problem sheets that you will be given in preparation of the assessments. Furthermore, the project will enable you to work thoroughly on a major problem. Presentation skills are very important for your future career. You will have the opportunity to train these in the presentation of your project and oral examinations. Furthermore, some lecturers may require you to present your coursework.

More information on improving and acquiring such skills can be found at:

https://www.imperial.ac.uk/careers/applications-and-interviews/presentations/

My Imperial Campus

An app for students - designed by students!

My Imperial Campus is the beginning of a new mobile experience for the Imperial community. Built by students and alumni, the ambition is for the app to reflects the real needs and ideas of the people who use it every day. We're developing it iteratively, constantly learning from our community and evolving the features that help all of us succeed at Imperial.

This is just the beginning. The app is still growing, and we're adding new functionality all the time—so download it, explore what's already there, and keep an eye out for updates and chances to get involved.

Available now on the **App Store** and **Google Play**.

What we've built so far:

🔍 **Search & AI Chatbot**

Chat with an in-app assistant that pulls information from within the app, across the university's website and resources—delivering quick answers when you need them.

🗺 **Maps**

Explore 2D maps of all campuses, plus immersive 3D maps of South Kensington and White City. See services, navigate buildings, and find your way around campus with ease.

🎉 **Events**

Discover what's on across Imperial—from public lectures to Union events and society meetups. Set your preferences in Settings to tailor your feed, or use the *Welcome Week* filter to see what's lined up for new students.

📅 **Timetable & Check-In**

If your department requires check-in, just use the app to register your attendance when you're on site. You'll also find a quick link to your full timetable in the browser.

🚀 **Your Career**

Browse the latest internships and job opportunities from the Careers Service—updated regularly to keep you connected with what's new.

Imperial Success Guide

The Imperial Success Guide is an online resource with advice and tips on the transition to university level study. More than just a study guide, it is packed with advice created especially for students, including information on support, health and well-being and ideas to help you make the most of London.

💻   www.imperial.ac.uk/students/success-guide/pgt/
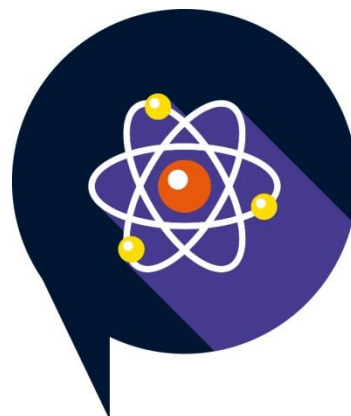
Student Shapers

Student Shapers is a chance to actively contribute to improving your learning experience at Imperial. This programme lets you work directly with staff on exciting projects that enhance the curriculum, create innovative teaching methods, and make a real difference in our learning community. The Student Shapers programme is open to all Imperial students across all departments. All opportunities that have been approved are listed in the 'Current Projects' area of the website.

💻   www.imperial.ac.uk/students/studentshapers/how-to-get-involved/current-projects/

Imperial Award

The Imperial Award is a programme that fosters personal development through self-reflection on your experiences, formally recognising this on your transcript. This programme is open to all students at

Imperial, including UG, PGT, PGR and intercalating students. The Imperial Award aims to help you uncover more about yourself and your potential, and to enhance your ability to articulate the achievements and skills you have developed through activities beyond the lecture hall. For more information, please visit the Imperial Award page.

www.imperial.ac.uk/students/imperial-award/

3.   Assessment

The MSc in Machine Learning and Data Science programme specification can be found on the course website, along with the competency standards for all taught mathematics masters programmes
https://www.imperial.ac.uk/mathematics/postgraduate/msc/

The entire MSc programme is worth 90 ECTS. It consists of two elements. The first element consists of the taught modules and is worth 70 ECTS. The second, the Y2 summer research project, is assigned 20 ECTS.

Within your programme of study, you will have diverse types of assessment which may include, coursework, presentations, labs, or other forms of practical assessment. The raw marks from each assessment will be converted to a 0-100 scale, weighted, and combined to produce a raw module mark on a 0-100 scale. Due to the nature of the programme and Statistics in general as an academic discipline it is often necessary for module marks to be scaled to ensure comparability across all MSc modules and so that they map appropriately onto the postgraduate degree classification system. In accordance with the Regulations for Taught Programmes of Study, this process is applied consistently to all students on each module and reported to External Examiner and the Board of Examiners.

Imperial College London has the "university Scale" on which all marks across the university are standardised and student's final marks are awarded, i.e. the marks on the student's final transcript will be university Scale marks.

The university Scale boundaries are as follows:

Pass with Distinction	[70,100]
Pass with Merit	[60,70]
Pass	[50,60]
Fail	[0,50]

The university scale offers limited discriminatory power between degree classifications and therefore a mapping will be used to convert the student's raw marks to university Scale marks. Assessments are set by the module lecturers with this mapping in mind.

For an individual module, raw marks for all coursework and exam elements are appropriately weighted and combined to give a raw mark out of 100 for the module. A piecewise linear mapping is then applied on this raw mark with the following default fixed points:

Raw Mark	University Scale
100	100
80	70
60	60
40	50
30	40
0	0

Lecturers still have the academic freedom and judgement to adjust the raw mark mapping points as they see fit. As such, this is not fixed but acts as a guide so students can gauge what is required on their assessment to get a particular university Scale mark.

Based on students' performances in the module assessments, the module lecturers propose what they consider to be the pass / fail boundary (P), the Pass/Merit Boundary (T), the Merit/Distinction Boundary (E) and the maximum mark (M) which was realistically possible for the module. The proposed grade boundaries (PTEM) are reviewed by a sub-Board of the Board of Examiners (the MSc Liaison Panel meeting at the end of each academic year) and the External Examiner, with adjustments made to ensure comparability of marks across modules. Once the values of the grade boundaries for a module have been finalised, an individual raw mark is then mapped to the university scale by linear interpolation between the internal grade boundaries to the university grade boundaries (50, 60, 70 and 100 respectively, with 0 being mapped to 0), and this becomes the student's mark for that module. A postgraduate student is required by the university to obtain a mark at or above 50% on the university scale to pass these modules. Postgraduate students may accrue a certain number of modules with module marks in the 40%-50% range ("Condonable Pass") and still be awarded the MSc in MLDS degree (see below).

Project

The second course element, the project, will be examined as follows. Students have to submit a thesis, a substantial written report of original work normally not exceeding 12000 words. The thesis must be submitted by the deadline specified. The thesis is worth 85% of the project mark. An integral part of the project will be an oral examination, consisting of a 20-miinute presentation and 5–10-minute questioning on the project. This oral examination will be worth 15% of the total project mark.

Degree Classifications

MSc degrees are awarded only once each year, following the Examiners' Meeting which is normally held by the end of September. In line with usual practice, the MSc in MLDS has an external examiner, meaning an examiner external to the university whose key role is to uphold standards and to ensure that the assessment process is fair and rigorous. More details of the role of the external examiner are available from the website of the registry.

The external examiner of the MSc is Professor Matthew Nunes.

Classification of Postgraduate Taught Awards

The university sets the class of Degree that may be awarded as follows:

<u>Distinction</u>: A Distinction mark (70.00% or above) must normally be met separately in:

    a. the weighted average mark across the taught part of the programme that comprises the core and compulsory modules,
    b. and additionally in the MLDS research project.

<u>Merit</u>: A Merit mark (from 60.00% to less than 70.00%) must be met separately in:

    a. the weighted average mark across the taught part of the programme that comprises the core and compulsory modules,

    b. and additionally in the MLDS research project.

<u>Pass</u>: A Pass mark (from 50.00% to less than 60.00%) must be met separately in:

    a. the weighted average mark across the taught part of the programme that comprises the core and compulsory modules,

    b. and additionally in the MLDS research project.

Overall weighted averages 0.5% from the degree borderlines will be automatically rounded up in accordance with item 230 in the 2025-2026 regulations. The board of examiners will consider other borderline cases, as they are defined in section 14 of the Regulations for Taught Programmes of Study 2025-2026.

Release of Results
The exam board, which will take place after the course has finished, will have final authority to decide your results. This board will, among other things, consider borderline cases and take mitigating circumstances into account. You will receive your final results from registry (in October/November after your course has finished).

During the year, you will receive indications of your performance in the various courses you have taken - **these are provisional and subject to confirmation by the exam board**.

Imperial has policies and procedures to the support the setting, sitting, marking and moderation of all assessment. These can be found within the Regulations for Taught Programmes of Study, Policies and Procedures at:

💻   www.imperial.ac.uk/about/governance/academic-governance/regulations/

💻   www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/

Instruction to Candidates for Examinations

When taking examinations, students must ensure they follow the relevant instructions and guidance provided to them. In addition to the Instructions for Candidates, they must adhere to the specific instructions for each exam as provided by their programme team.

💻 www.imperial.ac.uk/about/governance/academic-governance/regulations/

Instructions for exam candidates can be found here:

💻 www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/exam-arrangements-and-re-sits/Instructions-to-candidates-for-examinations.pdf

Academic Integrity and Academic Misconduct

As your programme of study continues, you will be taught the concept of academic integrity and how you can ensure that any work that you complete now, or in the future, conforms to these principles. This means that your work acknowledges the ideas and results of others, that it is conducted in an ethical way, and that it is free from plagiarism. Academic integrity is fundamental to learning, teaching and research and it is important to understand what it means for you and the international community of research that you are joining.

Academic misconduct is the attempt to gain an academic advantage, whether intentionally or unintentionally, in any piece of assessment submitted to the university. This includes plagiarism, self-plagiarism, collusion, exam offences or dishonest practice. Full details of the policy can be found at:

💻 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/

Imperial College London Guidance on the use of generative AI tools (e.g. ChatGPT)

Several natural language processing AI models have come to prominence in recent months, such as generative AIs like ChatGPT. These models demonstrate a huge step forward in accessible AI which will develop substantially and quickly; likely growing to become something we use frequently in our everyday lives.

For staff and students, these AI models present both opportunities for our education and risks for the integrity of our assessments.

The perceived ability of these software to 'do our work for us' has prompted concern for the implications for academic integrity should students submit AI-generated work as their own. The focus on problem-solving in STEMMB subjects and the range of Imperial's assessment types limit the capability of these AI models being able to produce highly refined answers to our assessments, but the impact that will have on quality assurance is still a concern.

- AI models are powerful and can be an effective way to check the quality of your written work, prompt new ideas, or generate simplified explanations of complex topics to support your learning.
- Submitting work and assessments created by someone or something else, as if it was your own, is plagiarism and is a form of cheating and this includes AI-generated content. Please refer to the university's Academic Misconduct Procedures for further information.
- To ensure quality assurance is maintained, departments may choose to invite a random selection of students to an 'authenticity interview' on their submitted assessments. This means asking students to attend an oral examination on their submitted work to ensure its authenticity, by asking them about the subject or how they approached their assignment. Being invited to an authenticity interview does not mean that there is any specific concern that you have submitted work that is not your own.

For further information please see the university's Generative AI Tools Guidance. Further detailed will also be shared with you during the Induction week.

Definitions of the main forms of academic misconduct can be found below:

Plagiarism

Plagiarism is the presentation of another person's thoughts, words, images, research or diagrams as though they were your own. Another form of plagiarism is self-plagiarism, which involves using your own prior work without acknowledging its reuse. Plagiarism may be intentional, by deliberately trying to use another person's work by disguising it or not citing the source, or unintentional where citation and/or referencing is incorrect.

Plagiarism must be avoided, with particular care on coursework, essays, reports and projects written in your own time but also in open and closed book written examinations. You can support your understanding of proper referencing and citation by using the resources available from the university such as the Library Services learning support webpages at:

💻 www.imperial.ac.uk/admin-services/library/learning-support/plagiarism-awareness/

For group work, all members have responsibility for the integrity of the work submitted. Therefore, if plagiarism (or another form of academic misconduct) is proven, all group members may be liable for any penalty imposed.

Imperial requires you to complete mandatory training on plagiarism awareness. You can access this training online via the Early Career Researcher Institute's website:

💻 www.imperial.ac.uk/students/academic-support/graduate-school/professional-development/masters-students/plagiarism-online/

TurnitinUK is an online text matching service which assists staff in detecting possible plagiarism. The system enables institutions and staff to compare students' work with a vast database of electronic sources. Your programme team will explain how it is used in your programme.

💻 www.imperial.ac.uk/admin-services/ict/self-service/digital-education-services/digital-education-platforms/turnitin/turnitin-for-students/

Please consult the following page for guidance on **how to submit assessments via Turnitin**. You should follow the sequence of steps and please make sure to retain a digital receipt for every submission.

https://www.imperial.ac.uk/admin-services/ict/self-service/digital-education-services/digital-education-platforms/turnitin/turnitin-for-students/submit-an-assignment/

Collusion

This is the term used for work that has been conducted by more than one individual, where this has not been permitted in the assessment brief. Where it is alleged that there has been collusion, all parties will be investigated initially under the Academic Misconduct procedure. Please be aware that this includes working with others in or outside the Imperial community, not just students on your programme.

You should note that whilst Imperial encourages students to support each other in their studies you should be careful to ensure that you do not go beyond the assessment brief with regards to individual work, always acknowledge the contributions of others in your work, and do not leave yourself open to allegations that you have supplied answers to enable another student to commit academic misconduct.

Exam offences

Exam offences fall into two categories. These are offences that may be disruptive in the exam venue or those that are considered an attempt to gain an academic advantage. Examples of disruptive behaviour includes causing a disturbance in the exam room, having an electronic device that has not been fully turned off or talking in the exam room. Behaviour that may considered an attempt to gain an academic advantage includes bringing unauthorised material into an exam (such as notes, unauthorised books or other material), attempting to communicate with others apart from the invigilator, or trying to remove examination material without permission. You must ensure that you follow all reasonable instructions of the invigilators.

Dishonest practice

This is the most serious category under the procedure. Examples of dishonest practice include bribery, contract cheating, purchasing essays or other materials from other sources (which is now illegal in the UK) or other individual to submit as your own, taking an exam for someone else or getting someone else to take an exam for you, attempting to access exam papers before the exam, making a false claim for mitigating circumstances or providing fraudulent evidence, falsifying documentation or signatures in relation to assessment or a claim for mitigating circumstances.

4. Board of Examiners

Board of Examiners

👤 Lecturers from the [Statistics Section](#)

External Examiner

👤 Professor Matthew Nunes

An External Examiner is normally an experienced member of academic staff from another Higher Education Institution, that acts as a critical friend to the staff delivering your programme of study. For some programmes, one of the External Examiners could be an industry expert to provide the professional expertise needed to support the programme. External examining is an essential part of Imperial's quality assurance and enhancement process, ensuring that academic standards are maintained. The knowledgeable and independent views of external examiners are invaluable in certifying that the university's awards are appropriate, of comparable standard to the rest of the sector, as well as highlighting good practice and/or potential areas of enhancement.

During your programme you may be invited to meet your external examiners to discuss how you have found the programme. It is not appropriate however, for you to seek to submit complaints or representations directly to external examiners or to seek to influence them other than by giving feedback in a meeting. Inappropriate communication towards an examiner would make you liable for disciplinary action. If there is a specific issue that needs to be resolved, please see the Student Complaints Policy and Procedure.

A university summary of External Examiners reports from the previous academic year can be found here:

💻 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/external-examining/

5. Location and facilities

Imperial has a number of campuses in London and the South-East. All have excellent travel links and are easily accessible via public transport.

Although this is a 100% online programme, our main location of work will be:

📍 South Kensington Campus

Huxley Building, 180 Queens Gate, SW7 2AZ London, and Roderic Hill building RoDH3M.02

Facilities

MSc Computer/Common Room – 215 Huxley (level 2)

Maths Learning Centre – 416 Huxley (level 4) (contains 64 computers, two study desks fitted out with audio-visual facilities for project presentations, two printers and a range of additional study areas)

MSc Silent Study Room – 413 Huxley (level 4).

The MSc Coordinator's office is located at Roderic Hill Building.

Lockers - There is a (limited) number of lockers on Level 1 of the Huxley building. For availability contact Martin Cooper martin.cooper@imperial.ac.uk

Please note that the building has maximum safe occupancy limits to assist with social distancing and some of these facilities may not be accessible during the autumn term.

If you notice any facility defects or maintenance issues, please contact the Customer Services Centre (CSC):

💻 www.imperial.ac.uk/estates-facilities/customer-services-centre/

Library Services

The Abdus Salam Library at South Kensington is open 24 hours for study space, and further space is available to all students in GoStudy on levels 4 and 5 of the Chemistry Building. Further study space is available on level 3 of the Sherfield Building.

Make sure you find out who your subject librarian is as they'll be able to help you find books and online resources for your assignments. Also, don't forget to check out the library's skills support and other campus libraries for access to specialist medicine and life sciences resources. You can borrow up to 40 books and, whether you're working on or off site, you'll be able to access e-books, e-journals and databases from their collection of almost 637,000 titles. If they don't have what you need, they can get it for you, simply ask them to buy it or request a copy through their free Document Delivery service.

For any questions library staff will be happy to help, simply chat with them online or contact them via email, phone or social media, just check the website for details:

💻   www.imperial.ac.uk/library

Maps

Campus maps and travel directions are available at:

💻   www.imperial.ac.uk/visit/campuses

Accessibility

Information about the accessibility of our South Kensington Campus is available online through the AccessAble access guides:

🖥 www.accessable.co.uk/organisations/imperial-college-london

Smoke-Free Policy

All Imperial campuses and properties are smoke-free. This means that smoking and the use of e-cigarettes, including vapes, by staff, students or visitors is not permitted on or within 20 metres of Imperial. The policy covers all university properties, including student accommodation and sports grounds.

🖥 www.imperial.ac.uk/smoke-free

Security and Community Safety team

The Security and Community Safety team are here to help and support you 24/7. Our priority is protecting our students, staff and visitors from harm and making sure that the campus is a safe, welcoming and inclusive space.

How our team can help you:
- Assist in an emergency
- Deliver first aid
- Offer advice on personal safety
- Provide high-quality D-locks
- Issue ID cards
- Lost and found
- Signpost to mental health support

How can you contact us?
In case of an emergency, contact us through the SafeZone app (more below)

If you need to speak with us in-person, our Security and Community Safety Hub for all enquiries, parking requirements, and services including lost property and bike security is located at:
- Chemistry Building, Level 1, Room 171A (Use Chemistry 2 Main Entrance)
- Open Monday–Friday, 8am–4pm. Visit Wells Way Cabin (Located behind the Abdus Salam Library and Sherfield) for out-of-hours enquiries.

Our ID Card Services Office is located at:
- Sir Alexander Fleming Building G53

SafeZone

SafeZone is an Imperial app through which you can quickly and directly contact the Security and Community Safety team whenever you need them. Whether you're in an emergency situation, in need of First Aid or want to report an incident on campus, SafeZone allows you to be immediately put in touch with a member of our Security and Community Safety team and, at the touch of a button, can share your location and personal profile so that they can respond quickly and effectively to your specific needs. It also allows the entire Imperial community to stay informed in the event of a major incident in London or wherever you may be in the world. Safezone also provides information on other services, such as real-time updates on the university shuttle bus.

SafeZone is optional to register for and is now available to download on the Apple and Android App stores. Visit www.imperial.ac.uk/admin-services/security/safezone/ for more details about SafeZone.

All existing phone numbers for the Security and Community Safety team are still operational. . In the event of an emergency, you can still call 4444 from any internal Imperial phone.

6.   Working while studying

If you are studying full time, Imperial recommends that you do not work part-time during term time. If this is unavoidable, we advise you to work no more than 10–15 hours per week, which should be principally at weekends and not within normal university working hours.

Working in excess of these hours could impact adversely on your studies or health.

If you are here on a Student Route visa you can work no more than 20 hours a week during term time. Some sponsors may not permit you to take up work outside your studies and others may specify a limit.

🖥   www.imperial.ac.uk/students/international-students/visas-and-immigration/working-in-the-uk/work-rules-during-your-studies/?

If you are enrolled on a one-year full-time postgraduate programme, you are permitted to work full-time during the university Christmas and Easter closure period, as well as after the official course end date. Please note that one-year full-time postgraduate students are not considered on vacation during the summer months. You can only work full-time during the summer if you are undertaking an assessed work placements that is a formal part of your programme.

🖥   www.imperial.ac.uk/students/international-students/visas-and-immigration/working-in-the-uk/work-rules-during-your-studies/

If you are considering part-time work during term time you are strongly advised to discuss this with your supervisor or Personal/Senior Personal Postgraduate Tutor (see Wellbeing, Support and Advice

section for more information). If you are on a Student Route visa you should also seek advice from the International Student Support team regarding visa limitations on employment.

The university's Board of Examiners will not normally consider as mitigating circumstances any negative impact that part-time work during term-time may have had on your performance in examinations or in other assessed work. Assessment cannot be rescheduled to accommodate your part-time working arrangements.

7. Health and Safety

Keeping you safe is a top priority for us. Imperial still encourages students to wear face coverings in crowded areas, to get fully vaccinated, to cover your coughs and sneezes, and to respect others' personal space. All staff and students are advised to stay at home if you are feeling ill or have any symptoms of respiratory disease.

The latest Imperial guidance to students can be seen at:

💻 www.imperial.ac.uk/about/covid-19/

The Imperial Health and Safety Policy can be found at:

💻 www.imperial.ac.uk/safety/safety-by-topic/safety-management/health-and-safety-policy-statement/

Your Departmental safety contact is:

👤 Martin Cooper

📍 131 Huxley, level 1

📞 0207 594 8544, +44 7928 503 279

✉ martin.cooper@imperial.ac.uk

You may be required to complete inductions and attend training sessions to safely complete this course. These include:
mandatory plagiarism awareness online course

There is also a wide range of eLearning micro-learning modules focused on specialised topics and designed to raise awareness of hazards and control measures for working safely in hazardous areas (i.e., laboratories and workshops) across the university.

Imperial Safety Department

The Safety Department offers a range of specialist advice on all aspects of safety. This includes anything which you feel might affect you directly, or which may be associated with teaching, research or support service activities.

The university's activities range from the use of hazardous materials (biological agents, chemicals, cryogens, gases and ionising/non-ionising radiation) to field work, heavy or awkward lifting and driving.

All of Imperial's activities are covered by general health and safety regulations, but higher risk activities will have additional requirements.

The Safety Department helps departments and individuals ensure effective safety management systems are in place throughout the university to comply with specific legal requirements.

Sometimes the management systems fail, and an accident or a near-miss incident arises; it is important that we learn lessons from such situations to prevent recurrence and the Safety Department can support such investigations. All accidents and incidents should be reported online at:

🖥 www.imperial.ac.uk/safety/safety-by-topic/accidents--incidents/

To report concerns or to ask for advice you should contact your programme director, academic supervisor or departmental safety officer in the first instance. You may also contact the Safety Department directly.

Occupational Health requirements

Imperial's Occupational Health Service provides services to:
- protect health at work
- assess and advise on fitness for work
- ensure that health issues are effectively managed

The Service promotes and supports a culture where the physical and psychological health of staff, students and others involved in the university is respected, protected and improved whilst at work.

🖥 www.imperial.ac.uk/occupational-health

8. University Policies and Procedures

Regulations for Taught Programmes of Study

All registered students of Imperial are subject to the university Terms and Conditions as well as the Regulations for Taught Programmes of Study. The relevant set of regulations will depend on your programme and year of entry, please see our Regulations webpage to determine which apply to you:

🖥 www.imperial.ac.uk/about/governance/academic-governance/regulations

🖥 www.imperial.ac.uk/students/terms-and-conditions

Academic Feedback Policy

We are committed in providing you with timely and appropriate feedback on your academic progress and achievement, enabling you to reflect on your academic progress. During your study you will receive different methods of feedback according to assessment type, discipline, level of study and your individual need. Further guidance on the Policy of Academic Feedback can be found on the Academic Governance website:

🖥 www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/academic-feedback/Academic-feedback-policy-for-taught-programmes.pdf

Students will obtain feedback via:
• Marked coursework
• Meetings with research project supervisors
• Meetings with personal tutor
• Meetings with Programme Director

Feedback from students via:
• Departmental Postgraduate Staff-Student Committee (meets three times a year)
• Individual Course Survey
• Research project supervisors meeting their students
• Personal tutors meeting their students
• Meetings between programme director and students, particularly their elected representative
• The Postgraduate Tutor being approached by students

It is very important that you provide us with your feedback (I am sure you are aware of the bias that can be caused by missing data):
• If something is great, we definitively want to know.
• If something does not work well - we can only fix it if we know about it.

An annual course review will take place taking into account the student feedback.

Please note that your examination scripts once completed belong to the university under the General Data Protection Regulations (GDPR). Please see the Imperial GDPR webpages for further information at:

Provisional Marks Guidance

Provisional marks are agreed marks that have yet to be ratified by the Board of Examiners. **As these results are provisional they are subject to change by the Board of Examiners.** The release of provisional marks is permitted except in certain circumstances. Further information can be found in the Guidelines for Issuing Provisional Marks to Students on Taught Programmes:

www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/marking-and-moderation/Guidelines-for-issuing-provisional-marks-to-students-on-taught-programmes.pdf

Late Submission Policy

You are responsible for ensuring that you submit your assessments (including timed remote assessments) in the correct format and by the published deadline (date and time) and through the correct method (e.g. through a digital submission point, by email, or in hardcopy to a named submission point). **Any piece of assessed work which is submitted beyond the published deadline (date and time) would be classed as a late submission and will incur a penalty (a cap at the pass mark, or it is classed as a fail).** Further guidance on Late Submission of Assessments can be found on the Academic Governance website:

www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/marking-and-moderation/Late-submission-Policy.pdf

If you submit late due to mitigating circumstances, the cap on your mark may be lifted if a claim for mitigating circumstances is accepted. Please see below.

Mitigating Circumstances

During your studies you may be affected by sudden or unforeseen circumstances. You should always contact your Personal Tutor for advice and support. If this happens at the time of, or immediately preceding, your assessments you may be able to make a claim for mitigating circumstances. If successful this claim enables the Board of Examiners when reviewing your marks at the end of the year to have greater discretion with regards to offering repeat attempts (either capped or uncapped), a repeat year, or with your progression or final classification. Please note, the Board are not permitted to amend the marks that you were awarded, only to take your claim into account when making decisions.

All claims must be supported by independent evidence and submitted within 10 working days of the assessment deadline. Any claim made after this deadline is likely to be rejected unless there is a good reason (such as you were still unwell) until the point of submitting the claim. Details of the university's

Mitigating Circumstances procedure can be found under the Mitigating Circumstances tab on the page below:

🖥 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/

Through the procedure you may also be able to request an extension deadline to some forms of assessment. Wherever possible it is expected that this is used as it will enable to you complete your studies within the same academic year (rather than over the summer holiday or in the next year).

Please check the on-boarding course on Blackboard for specific instructions for making a claim for mitigation or for requesting an extension.

Extension request forms must be submitted to mlds-support@imperial.ac.uk before the coursework deadline.

Mitigating Circumstances forms must be submitted to mscmitcircs@imperial.ac.uk after the coursework deadline and within 10 working days including any supporting documents.

Support for ongoing or long-term conditions, or for registered disabilities would not normally fall under the remit of mitigating circumstances and students should be supported through their studies with additional examination arrangements. More details can be found at:

🖥 www.imperial.ac.uk/disability-advisory-service/support-available/adjustments-and-support/

Academic Misconduct Policy and Procedures

As has been highlighted under the Academic Integrity section, it is important that you learn how to properly attribute and acknowledge the work, data and ideas of others. Any proven form of academic misconduct is subject to penalties as outlined in the university's Misconduct Policy and Procedures.

🖥 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/exams-and-assessment/

Unsatisfactory Engagement

Unfortunately, for a variety of reasons, sometimes students struggle to meet the university's expectations with regards to their engagement with their studies. Imperial has a process to identify and support students by reaffirming these expectations with an action plan. If a student does not engage satisfactorily with these supportive measures, they can be withdrawn from their studies. The full details of this process, and the appeals procedure relating to it can be found at:

🖥 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline

Fitness to Study

Imperial expects students to participate within the university community, such as by fully engaging and studying to the academic level required and working and living cooperatively. If there are concerns that a student is unable to engage as expected, due to an underlying physical and/or mental health difficulty, the university has a process to ensure that decisions about a students' ability to study are made through a supportive, timely and transparent process which operates in the best interests of the student:

    www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline

    www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline

Mutual Expectations

The mutual expectations document provides a suggested starter list of expectations that master's students and their project supervisors might expect from each other. It is designed to facilitate conversations to establish effective partnerships, and it is recommended that the document is discussed at the first meeting between a main project supervisor and a new student. It should be noted that this is not exhaustive, and that departments may have variations in roles and responsibilities; supervisors should be aware of any such variations and will feed this into their discussions with students. Further, it is recognised that supervisors may not always be best placed to meet all the expectations laid out in the document, but should be aware of who, in their department, can. Students and project supervisors are encouraged to discuss, tailor and personalise the document further to suit. It is also recommended that students and their project supervisors re-visit the document throughout the duration of the project.

The Mutual Expectations document is available here:

    www.bb.imperial.ac.uk/bbcswebdav/xid-12494962_1

Academic Appeals Procedure

We have rigorous processes and procedures in place to ensure assessments are conducted with fairness and consistency, claims for mitigating circumstances have been considered reasonably and in line with the regulations of the university, and that the decisions of the Boards of Examiners maintain the integrity of our academic awards. Should you believe that you have grounds to appeal these decisions, we have laid out clear and consistent procedures through which appeals can be investigated and considered:

    www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline

The ICU Advice service can help you with understanding this policy and supporting you through the process.

Arithmetic Marks Check

If you consider that there may have been an error in the adding up of your marks, you may request an arithmetic mark check. Please note that this must be requested within 10 working days of the official notification of your results from the Assessment Records team in Registry. You may not request marks check for a previous year of study. Please note that a marks check is not a remark of your work, but an administrative check that the marks have been accurately recorded.

Student Complaints

Imperial strives to ensure that all students are well supported in their studies and receive an enjoyable experience of their programme and the wider university activities. If you feel that your experience has not lived up to these expectations Imperial has an agreed Student Complaints process through which your concern can be investigated and considered.

If you have any concerns about your experience at Imperial and have been unable to address these informally, you should contact Student Complaints who can provide advice about what is the appropriate way to seek to resolve this at:

✉ student.complaints@imperial.ac.uk
💻 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline

Student Disciplinary Procedure

Imperial has the right to investigate any allegation of misconduct against a student and may take disciplinary action where it decides, on the balance of probabilities, that a breach of the Student Code of Conduct has been committed. The general principles of the Student Disciplinary Procedure are available on the university website:

💻 www.imperial.ac.uk/about/governance/academic-governance/academic-policy/complaints-appeals-and-discipline/

Protecting our students from incidents of harassment and sexual misconduct

Imperial is committed to supporting students and preventing incidents of harassment and sexual misconduct.

Our dedicated website page outlines a range of information and resources, including:

- Information about what harassment and sexual misconduct is
- How to make a report
- What happens when you make a report

- Disciplinary procedures for staff and students
- Resources for advice and support

Visit www.imperial.ac.uk/students/preventing-harassment-and-sexual-misconduct/ for more information.

Copyright

Copyright is an automatic right given to creators that allows them to control who copies, adapts, translates and makes public their work. Unless you have the copyright holder's permission, you cannot do these things unless permitted by law or licence.

💻www.imperial.ac.uk/admin-services/library/learning-support/copyright-guidance/

Intellectual Property Rights Policy

Imperial's Intellectual Property (IP) policy governs the ownership and management of the university's Intellectual Property and its discretionary Reward to Inventors Scheme.
Further guidance on the Imperial Intellectual Property Rights Policy is available on the university website:

💻   www.imperial.ac.uk/research-and-innovation/research-office/research-policies/research-related-policies/ip-policy/

Confidentiality is critical in research, especially when collaborating in shared laboratory spaces. Research students must protect sensitive information diligently to preserve trust, collaboration, and academic integrity. Your funding arrangements may also require that confidentiality is maintained. You should strictly protect sensitive, personal or research-related information. Confidential information must only be shared with authorised individuals. Breaching confidentiality is considered as misconduct with disciplinary consequences.

Further information about the Imperial Enterprise Lab, a dedicated support service for students who want to develop their entrepreneurial mindset, skills, and networks, can be found at:

💻   www.imperial.ac.uk/students/enterprising-students/

Use of IT Facilities

View the Conditions of Use of IT Facilities:

💻   www.imperial.ac.uk/admin-services/ict/self-service/computers-printing/conditions-of-use-of-it-resources/

General Data Protection Regulation (GDPR)

All staff and students who work with personal data are responsible for complying with GDPR. Imperial will provide support and guidance, but you do have a personal responsibility to comply.

In line with the above please see the university's Privacy Notice for Students which form part of the Terms and Conditions of registration with Imperial.

www.imperial.ac.uk/media/imperial-college/administration-and-support-services/registry/academic-governance/public/academic-policy/admissions/Privacy-Notice-for-Students-and-Prospective-Students.pdf

10.   Wellbeing, support and advice

In your department

Your department has a system of academic and pastoral care in place to make sure you have access to the appropriate support throughout your time at Imperial.

Your Personal Tutor

Your Personal Tutor is your first point of contact for pastoral support and advice. You can arrange to have a meeting with them at any time during your studies (although most Personal Tutors will have set office hours or may require you to make an appointment).

If necessary, they will direct you to an appropriate source of support.

Department of Mathematics Senior Postgraduate Tutor

Dr Gunnar Pruessner
6M32 Huxley Building
020 7594 8534
g.pruessner@imperial.ac.uk

Departmental Disability Officers

Departmental Disability Officers are the first point of contact in your department for issues around disability. They can apply for additional exam arrangements on your behalf and will facilitate support within your department.

Olivia Adu-Bofour
654 Huxley Building
020 7594 8500
o.adu-bofour@imperial.ac.uk

More information on Departmental Disability Officers is available at:

🖥   www.imperial.ac.uk/disability-advisory-service/support-available/departmental-disability-officers/

More information about how to request additional assessment arrangements if you have a disability is available at:

🖥   www.imperial.ac.uk/student-records-and-data/for-current-students/undergraduate-and-taught-postgraduate/exams-assessments-and-regulations/additional-exam-arrangements-in-respect-of-disability

Attributes and Aspirations

Whether you are new to Imperial or continuing after your undergraduate degree, starting this exciting new stage of your education can be a little daunting. To help you out, Imperial have created Attributes and Aspirations (AA), an online course that you can help you adapt to master's study, plan your career and develop invaluable transferable skills so that you can be a better student.
Units include:
- Making the most of your master's
- About Imperial and adapting to new environments
- Critical thinking and decision-making
- Career planning

There are no assessments, and you can choose the modules you want to do, when you want to do them. Remember, PhDs and graduate level jobs are being advertised now for start dates of next year so don't miss out.

www.imperial.ac.uk/students/attributes-and-aspirations/pgt/

Your Union

All Imperial students automatically become members of Imperial College Union when they register at the university. The Union provides a range of independent support.

Imperial College Union Advice Service

The ICU Advice Service delivers free, confidential, and impartial advice covering academic issues, complaints and disciplinaries, University accommodation, and internal and external signposting. Contact the ICU Advice Service and complete the registration form to speak with a member of the team.

www.imperialcollegeunion.org/advice

Student representatives

Imperial College Union operates two Representation Networks of over 500+ elected student representatives – the Academic Representation Network and the Wellbeing Representation Network. Reps represent the voice of students and can direct you to internal and external support services. The Union's Liberation & Community Officers also work to make sure that the views of under-represented and interest groups are heard at Imperial. The student representatives are elected in one of ICUs election cycles that take place throughout the year so keep an eye out for your chance to get involved.

If you have any feedback about issues in your department relating to academic or wellbeing issues, you can speak to one of your student representatives.

www.imperialcollegeunion.org/your-union/your-representatives/a-to-z

Officer Trustees

The Union is led by a team of Officer Trustees who are elected every year by the students of Imperial. They work full time at the Union and either take up their role after their studies have concluded or take a year out of their studies to represent the voices of students in the Union, the university and the wider community.

The Officer Trustees represent students in a variety of roles, including Education, Welfare, and Activities. These elected students are here to represent your views as a student body - do make sure you get in touch with them if there's something you would like to discuss or change.

Student Hub

The Student Hub brings together information on many of Imperial's key administrative services in one easily accessible place. The staff in the Hub can provide general advice and information on a wide range of aspects of life at Imperial, including your enrolment and student records, statement of registration for proof of your student status, transcripts and awards, fees and finance, accommodation and international student queries. If your query needs specialist guidance, the Hub team will sign-post you to other university student support services as appropriate.

The Hub is on hand to answer your questions in person (at our desks in South Kensington and White City), by email, phone or online through the ASK Student Hub service.

🖥 www.imperial.ac.uk/student-hub

Student Support Zone

Student Support Zone has lots of information about the resources available at Imperial and beyond to help you to stay healthy and happy. It is a great place to start when you are looking for some support – it covers advice about housing and money, health, wellbeing and maintaining a good work-life balance, and provides the details of who you can contact if you need some extra support.

🖥 www.imperial.ac.uk/student-support-zone

Centre for Academic English

As a student at Imperial, you want to be good at your science and you also want to be good at communicating it. CfAE can help you:

- communicate your science more easily and more effectively in writing and in speaking
- increase your chances of better grades
- improve your employability prospects through enhanced communication skills

The CfAE team are experts in academic STEMM communication and work with all students and academic staff at Imperial. They understand how busy your timetable is, as well as what support you need and when you need it. CfAE provide a range of options which accommodate different learning styles from personalised self-study resources to live group activities to 1:1 coaching sessions.

To find out how CfAE can help you throughout your degree, [visit their website](#), [email the team](#) or come meet them on Level 3, Sherfield Building, South Kensington Campus.

📍 Level 3, Sherfield Building, South Kensington Campus

✉️ english@imperial.ac.uk

💻 www.imperial.ac.uk/academic-english

Useful support contacts

Health and wellbeing

If you have moved home to take up your place at Imperial, you will need to register with a new doctor (also known as a General Practitioner or GP) so that you can access NHS healthcare. It is important that you register with a doctor soon after you arrive – do not wait until you are sick, as this could delay your access to treatment.

Imperial College Health Centre

📍 40 Prince's Gardens, South Kensington Campus

📞 020 7584 6301

✉️ imperialcollege.hc@nhs.net

💻 www.imperialcollegehealthcentre.co.uk

Imperial College Dental Centre

📍 Prince's Gardens, South Kensington Campus

📞 020 7589 6623

💻 www.imperialcollegedental.co.uk

Student Counselling and Mental Health Advice Service

📞 020 7594 9637

✉️ counselling@imperial.ac.uk

💻 www.imperial.ac.uk/counselling

Multi-Faith Chaplaincy Service

📍 15 Prince's Gardens, South Kensington Campus

✉️ chaplaincy@imperial.ac.uk

💻 www.imperial.ac.uk/chaplaincy

Disability Advisory Service

📍 Room 566, Level 5, Sherfield Building, South Kensington Campus

📞 020 7594 9755

✉ disability@imperial.ac.uk

💻 www.imperial.ac.uk/disability-advisory-service

International Student Support

📞 020 7594 8040

💻 www.imperial.ac.uk/students/international-students/

Careers Service

📍 Level 5, Sherfield Building, South Kensington Campus

📞 020 7594 8024

✉ careers@imperial.ac.uk

💻 www.imperial.ac.uk/careers

Accommodation

Information and guidance around private housing and private halls for PG students is available from the Student Accommodation Office. Online you can find a Private Housing Masterclass that guides you through each step of your private housing search. The team also hosts private housing events, pop-ups and contract-checking services.

📍 Level 4, Sherfield Building, South Kensington Campus

📞 020 7594 3300

✉ accommodation@imperial.ac.uk

💻 www.imperial.ac.uk/students/accommodation/prospective/pg/

💻 www.imperial.ac.uk/students/accommodation/private-accommodation/

ICT and software

ICT Service Desk

📍 Abdus Salam Library, South Kensington Campus

📞 020 7594 9000

💻 www.imperial.ac.uk/ict/service-desk

Software shop

💻 www.imperial.ac.uk/admin-services/ict/self-service/computers-printing/devices-and-software/

11. Student Administration

The Student Administration team are responsible for the administration and maintenance of the student records for all students studying at Imperial. This includes enrolments, programme transfers, interruption of studies, withdrawals and processing of examination entry for research degree students. The team also use this information to fulfil reporting duties to the Student Loans Company and Transport for London, as well as other external bodies.

The team are responsible for the processing of student results and awards on the student record system as well as the production and distribution of academic transcripts and certificates of award. The 'My Documents' online portal allows you to access your documents, including proof of enrolment and award documentation. You can then digitally share these documents with third parties such as an employer or university.

Each document has a unique QR code with the official university watermark, making it easier for employers and others to verify your credentials. This online document sharing is a legitimate service, introduced and authorised by Imperial.

We would like to encourage you to use this online service in place of paper-based documentation. You can access the 'My Documents' portal here:

🖥️   www.imperial.ac.uk/student-records-and-data/for-current-students/request-an-official-document/

Student Records

📞   +44 (0)20 7594 7268

✉️   student.records@imperial.ac.uk

Degree Certificates

📞   +44 (0)20 7594 7267

✉️   certificates@imperial.ac.uk

12.   Work-life balance

The pace and intensity of study at Imperial can be demanding so it is important to find time for outside interests.

Imperial College Union

The Union's range of 370+ student-led clubs, societies and projects is one of the largest of any UK university, opening lots of ways for you to enjoy your downtime.

💻   www.imperialcollegeunion.org/about-us

💻   www.imperialcollegeunion.org/activities/a-to-z

Move Imperial

Imperial has a wide range of sports and activities on offer that cater for all experience levels and abilities. We have a recreational activity offer, competitive sports teams and an elite sport programme. We are dedicated to ensuring we have a diverse, inclusive and exciting offer for all.

More information about Imperial student memberships and updates to our services can be found at:

💻   www.imperial.ac.uk/ethos/memberships/students/

For an annual fee you will get use of the gym and swimming facilities on our campuses. More information about Imperial student memberships and updates to our services can be found at:

💻   www.imperial.ac.uk/sport

We have a huge collection of online resources, home workout videos, healthy recipes and playlists available to all as part of our Move More campaign, more information can be found at:

💻   www.imperial.ac.uk/sport/get-active/move-more/

13.   Student feedback and representation

Imperial and Imperial College Union are committed to continually improving your education and wider experience and a key part of this is your feedback. Feedback is thoroughly discussed by your student representatives and staff.

Student representation

Student Representatives are recruited from every department to gather feedback from students to discuss with staff. More information about the role, and instructions on how to become an academic representative, are available on the Imperial College Union website.

💻   www.imperialcollegeunion.org/representation/a-to-z

Staff-Student Committee

Staff-Student Committees are designed to strengthen understanding and improve the flow of communication between staff and students and, through open dialogue, promote high standards of education and training, in a co-operative and constructive atmosphere. Imperial good practice guidelines for staff-student committees are available here:

💻   www.imperial.ac.uk/about/governance/academic-governance/academic-policy/student-feedback

14.　Student Surveys

Your feedback is important to your department, university and Imperial College Union. Whilst there are a variety of ways to give your feedback on your university experience, the following surveys give you regular opportunities to make your voice heard:

- **Module Evaluation Questionnaire (MEQ)**
  The MEQ is your chance to tell us about the modules you have attended. The questionnaire is open to students across all years of study and runs at the end of the autumn, spring, and summer terms.

- **Postgraduate Taught Experience Survey (PTES)**
  The PTES is an annual survey which asks you to rate a range of aspects of your experience, such as teaching, assessment and feedback, organisation, and learning resources. The survey runs in the summer term and is open to postgraduate taught students. Results of this national survey help inform enhancements to the student experience.

If you would like to know more about any of these surveys or see the results from previous surveys, please visit:

www.imperial.ac.uk/students/academic-support/student-surveys/pg-student-surveys

15.   And finally

Alumni services and benefits

When you graduate, you'll become a member of a lifelong global network of more than 262,000 incredible people. You'll have access to an exclusive range of services and benefits, designed to support you in your next steps, wherever you are in the world, including:

Lifelong learning: from discounts on further study to mentoring, career support, online resources and events, we're here for you throughout your career to support your professional development.

Connections: Imperial's alumni community can be a source of friendship and professional contacts. Whether you're looking for top tips for a new city, to find a business partner or mentor, or get to know your local community, we've got you covered.

Perks: discounts, access to the library, Imperial College Union, and a dedicated co-working and lounge space in the heart of London – there are plenty of perks on offer for Imperial alumni whether you're based near campus or further afield.

Visit the alumni website to find out more about your new community, how to access your benefits, and how to get in touch with fellow alumni around the world.

⌨   www.imperial.ac.uk/alumni/benefits/recent-graduates/

Opportunities for further study

After you have completed the MSc in Machine Learning and Data Science you may choose to [insert opportunities within Imperial]. Previous graduates have gone on to [insert achievements or courses studied].