

IMPERIAL COLLEGE LONDON

ORDINANCE F2

PROCEDURE FOR THE IDENTIFICATION AND TRANSFER OF NON-CORE ASSETS

1. Non-Core Assets are:
 - a. Assets required to support specific donations and gifts where the Council acts in the capacity of trustee, and
 - b. Any asset that is legally and beneficially owned by the College where:
 - (1) The asset is not required for the core academic mission of the College; and
 - (2) The asset is not required to provide services ancillary to the core academic mission; and
 - (3) *In extremis*, the asset could be sold or otherwise disposed of solely for investment purposes without detriment to the academic mission of the College; and
 - (4) There is no restriction by the College on the use of the asset; and
 - (5) There is no other reason that the asset should not be considered to be a Non-Core Asset
2. Responsibility for the management of Non-Core Assets may be retained by the University or transferred to the Endowment.
3. The Endowment Board shall set quarterly dates (the "Transfer Date") on which additional Non-Core Assets can be transferred into the Endowment.
4. Where an asset has been identified as a potential Non-Core Asset, the Endowment Board and the President will take steps to agree:
 - a. Whether the asset falls within the definition of a Non-Core Asset; and
 - b. Whether the Non-Core Asset should be transferred to the Endowment or retained by the University; and
 - c. The value of the asset on transfer; and

- d. The College Department/ Division that will be nominated as the Unit holder on transfer.
5. Where the Endowment Board and the President agree that a Non-Core Asset should be transferred to the Endowment in accordance with the process set out in Paragraph 4 above, the asset shall be formally transferred into the Endowment at the next available Transfer Date.
6. A schedule of all the assets which have been designated, and those which it is proposed be designated, as Non-Core Assets held in the Endowment will be maintained by the College, and submitted annually to the Council as part of the Endowment Board's Annual Report to the Council, or when it is proposed to transfer a non-core asset to the Endowment. The Council shall be asked to ratify the decision to class the assets as Non-Core Assets held in the Endowment.
7. Where the Council does not ratify the decision to class the assets as Non-Core Assets held in the Endowment, the transfer will be reversed with effect from the relevant Transfer Date.
8. Non-Core Assets that are retained and managed by the University, will be subject to the same financial controls and approval processes and limits as other University assets as set out in the Financial Ordinance C1, and in the Financial Regulations.

Non-Core Property Assets

9. Subject to final approval by the Council, the Endowment may acquire material capital (property) assets which have been designated as Non-Core Assets. Where the capital receipts from the disposal are required to meet the funding needs of the College's approved Capital Plan, or for the College to maintain its agreed assets to liabilities ratio, the Endowment will be given the option to acquire the asset for cash at an independently agreed market value. If the Endowment declines the opportunity to acquire the asset for cash, the College may then realise the value of the asset by sale or by other means of disposal.
10. No interest in any material property asset may be disposed of by the Endowment prior to the formal ratification of the transfer by the Council.

Approved by the Council: 13 July 2007

Revisions approved by the Council: 7 February 2014

Revisions approved by the Council: 12 May 2017

Revisions approved by the Council: 17 May 2019