

IMPERIAL COLLEGE LONDON

ORDINANCE D2

DUTIES AND RESPONSIBILITIES OF THE PRESIDENT AND OF THE PROVOST

THE PRESIDENT

1. In accordance with Article 15 of the College's Charter the President is appointed by the Council to be the chief academic and administrative officer of the College. As such, he or she is its Chief Executive Officer and is *ex officio* a member of the Council and the Court.

2. The President, working with the Provost and members of the College Cabinet and President's Co-ordinating Group, is responsible to the Council for:
 - a. Providing the leadership necessary to ensure that the objects of the College are fulfilled. In accordance with Article 4 of the College's Charter these are that the College shall provide the highest specialised instruction and the most advanced training, education, research and scholarship in science, engineering, technology, medicine and business, especially in their application to industry; and in pursuit of these objects to act in co-operation with other bodies.

 - b. Ensuring that the highest standards of excellence in teaching and research are promoted throughout the College.

 - c. Developing strategic initiatives and formulating policy under the general guidance of the Council and implementing such policy decisions as the Council may from time to time determine.

 - d. Promoting the College's international and national standing and its position as a global university in London, representing its interests, and developing and maintaining relationships with alumni and governments and business, and promoting development activities that contribute to securing the College's future.

 - e. Influencing, both directly and in conjunction with other bodies, the development of government and others' policies in relation to higher education and research and their translation to the economy, healthcare and society in general.

- f. Maintaining and promoting the efficient and proper leadership of the College, including empowering the Provost and other members of the senior management team, to be responsible for the general operation of the College and the proper stewardship of its resources, and communicating effectively with the College community.
 - g. Ensuring that Council decisions are implemented and discharging such other duties as may be determined by the Council from time to time.
3. The post is full time and the President is required, for the proper performance of his duties, to reside in a lodging provided rent-free by the College.
4. The President may undertake or retain directorships and consultancies which sustain his or her own professional interests, but only after obtaining the permission of the Council, and provided that such commitments do not detract from his or her ability to ensure that the objects of the College are fulfilled.

THE PROVOST

5. The Provost is appointed by the Council to be responsible for the delivery of the College's core academic mission: education, research and translation.
6. The Provost, working with members of the Provost's Board, is responsible to the President for:
 - a. Maintaining and promoting the efficient and proper leadership of the College, including responsibility for proposing and monitoring budgets, agreeing financial, staffing and organisational plans, for holding organisational units to account for delivery of their plans, for initiating and monitoring the success of projects, and generally for ensuring the good, safe, healthy, effective and efficient running of the College.
 - b. Ensuring, through the Faculties, that the standard and quality of the academic programme of the College is maintained and enhanced.
 - c. Promoting academic initiatives across the College, working with senior College officers responsible for education, research and enterprise.
 - d. Ensuring, with the Chief Financial Officer and Chief Operations Officer, that the standard, quality and efficiency of the support services of the College is maintained and enhanced.

- e. Together with the relevant College officers, enhancing academic performance and ensuring that the selection, appointment and promotion of academic staff are undertaken fairly and openly.
 - f. With others, as determined by the President, ensuring the optimum distribution of resources in support of the College's objectives to the major constituent parts of the College.
 - g. Ensuring, as advised by College officers, that the College complies with relevant legislation and regulation including those in respect of health and safety, equality, employment, freedom of information, and data protection, and promoting good practice in these and other areas.
 - h. Deputising for the President when required and undertaking such other duties as the President may determine from time to time.
7. The post is full time and the Provost is required, for the proper performance of his or her duties, to reside in a lodging provided rent-free by the College.
8. The Provost may undertake or retain directorships and consultancies which sustain his or her own professional interests, but only after obtaining the permission of the President, and provided that such commitments do not detract from his or her ability to ensure that the objects of the College are fulfilled.

Approved by the Council 23 March 2007

Effective from 8 July 2007

Revisions approved by the Council: 24 September 2010

Revisions approved by the Council: 7 February 2014