

IMPERIAL COLLEGE LONDON

ORDINANCE D1

APPOINTMENT OF THE PRESIDENT

1. On any vacancy in the office of President, or at least 10 months before the President leaves office, or on the President's giving notice of resignation if the period of notice is 10 months or less, the Clerk to the Council shall arrange for the appointment of a Search Committee for the Appointment of the President (referred to in this Ordinance as 'the Committee') whose duty it shall be to recommend to the Council the appointment of a President.
2. The Search Committee shall be appointed by the Council on the recommendation of the Nominations Committee. The Search Committee will normally be chaired by the Chairman with its membership normally to include equal numbers of external and senior staff members of the Council. The Search Committee may also include such co-opted independent advisors as may be recommended by the Nominations Committee.
3. The Clerk to the Council shall be Secretary to the Committee. If the Clerk is unable to act, the Secretary shall be another College Officer, not being a member of the Council.
4. Neither the President nor any candidate for the office of President shall be a member of the Search Committee for the President. Notwithstanding other provisions in the Ordinances, only members of the Committee and its Secretary may be present at meetings of the Committee. A member of the Committee becoming a candidate for the office of President shall cease to be a member.
5. A meeting of the Committee may be held provided the Chairman and two other members are present. The Committee shall not normally meet if the Chairman cannot be present. If, in the opinion of the Secretary, it is urgent that the Committee should meet even though the Chairman cannot be present, the Deputy Chairman of the Council shall serve as chairman until the Chairman is able to act and shall have the powers of the Chairman in respect of the Committee.
6. Decisions of the Committee shall be taken by a simple majority of those present and voting, except that the Chairman shall have a second and casting vote. All decisions shall be presented as decisions of the Committee without reference to any division of opinion.
7. The proceedings of the Committee, except its recommendation, shall be confidential.
8. If the Committee is informed that the President is eligible for a further period of office and the President has indicated his or her willingness to serve for a further period, the

Committee may decide without considering other candidates to recommend to the Council the reappointment of the President for a defined period. If the President is not eligible or does not wish to serve for a further term or if the Committee at that stage does not wish to recommend the reappointment of the President, the Committee shall invite members of the Council to submit to the Secretary within a reasonable time the names of any persons whom they wish to be considered by the Committee. The Committee may also, at its discretion, invite applications or nominations from elsewhere within and outside the College.

9. If the Committee considers there is no candidate suitable for appointment, the Secretary shall arrange for further applications or nominations and shall continue to do so until the Committee is able to recommend the appointment of a President.

10. The Committee shall advise the Council on the period, terms and conditions on which the President shall serve, excluding matters within the remit of the Remuneration Committee.

11. The Remuneration Committee shall decide the salary, emoluments, allowances and other financial benefits payable to the President

12. Before the Committee recommends to the Council the appointment of a President the Chairman shall obtain the candidate's agreement to serve if the appointment is confirmed.

13. The Council shall consider the recommendation of the Committee and shall appoint the President for such a period of office as it shall determine.

14. If the Council does not accept the Committee's recommendation, the Secretary shall arrange for further applications or nominations and shall continue to do so until the Committee is able to make a further recommendation to the Council for the appointment of a President.

Approved by the Council 23 March 2007

Effective from 8 July 2007

Revisions approved: 26 November 2010

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