

Summary

The Construction (Design and Management) Regulations 2015 (CDM 2015) came into force on 6th April 2015, replacing CDM 2007. This bulletin advises on the Client's duties to provide information that is readily available to the Client, or that can be made available, with reasonable efforts by the Client. This Bulletin advises on the availability of a pre-construction information template, for use by Imperial College London's in-house personnel.

What are the issues?

The Client's role is given special mention in the HSE's L Series Guidance document (L153 Published 2015) to the CDM Regulations as follows:

"The Client has a major influence over the way a project is procured and managed. Regardless of the size of the project, the Client has contractual control, appoints designers and contractors and determines the money, the time and other resources available".

Construction (Design and Management) Regulations 2015 (CDM2015) sets out in Part 2 (Regulations 4 and 5), the client's duty to make suitable arrangements for managing a project, maintaining and reviewing these arrangements throughout and ensuring that the project is carried out in a way that ensures the health and safety of all persons affected by the work. This duty to manage includes the requirement to provide suitable project specific information to surveyors, designers and contractors.

What is the procedure?

Imperial College London must provide pre-construction information from feasibility stage, to each designer (including the Principal Designer) and contractor (including the Principal Contractor) that is involved with a project, to fulfil the Client's duties under CDM 2015.

Pre-construction information is required for all construction work, regardless of size and complexity. The extent of the information required will be influenced by the potential risks identified by the Client, at the outset of the project.

The important issue is to provide the right information, to the right people, at the right time.

To assist those Client representatives who have responsibility to provide information to surveyors, designers and contractors, Estates Projects has produced a template which is readily available to anyone wishing to make use of it. Appendix 2 of the Regulations provides more comprehensive information on what should be included, but the template available provides all the headings that are included in Appendix 2, but also includes headings for issues that are specific to Imperial College London projects.

Refer to the latest version of the Pre-construction Information Schedule on the Estates Projects webpage: <http://www3.imperial.ac.uk/estatesprojects/formsandtemplates>

Who does it affect?

At Imperial College London, the responsibility lies with the Senior Management and Project Management teams in the Estates Project Section. In the Estates Facilities Section, the responsibilities lie with the Senior Managers, Project Managers and Building Managers, where they act as Project Managers and/or

the Client's representative on projects teams.

Further Information

Denis Murphy, Head of Health & Safety – Estates Projects, Imperial College London
07842 493573 / d.murphy@imperial.ac.uk