

# IMPERIAL

## President's Awards for Excellence in Education

### GUIDELINES

The President's Awards for Excellence in Education are annual awards to recognise staff members who have made outstanding contributions in teaching, research supervision and supporting the student experience.

Please read the guidelines below to help you when entering your nomination.

#### **President's Award for Excellence in Research Supervision**

These awards are for exceptional research supervision, encouragement and support.

The panel will be looking for a record of successful supervision of at least six postgraduate research students. This could include excellence in the following areas:

- Creating a stimulating environment for research
- Encouraging students to innovate and push boundaries
- A wider commitment to postgraduate education
- Being available, approachable and supportive
- Offering high quality advice and guidance
- Giving students the confidence to present their work at conferences and other events

Up to three awards will be made, including a Medal for Excellence in Research Supervision.

The awards are decided by a selection panel, representing all faculties, and chaired by the Director of the Graduate School.

Please ensure relevant written student feedback is included with this nomination as well as evidence of how the nominee meets the relevant criteria.

All nominations should be underpinned by consistently role modelling the universities expected values and behaviours: Respect, Collaboration, Integrity, Innovation and Excellence.

There are 5 sections that make up the Research Supervision nomination form.

#### Departmental Reference (max 300 words)

Please state what your nominee has done to merit and award and provide supporting evidence, e.g. examples of where the nominee has:

- created a good working environment, enthusing students and encouraging open discussion and debate.
- inspired and created opportunities for students.
- fostered an inclusive and diverse culture
- been supportive and approachable
- provided the student with good overall strategic guidance and supervision.
- encouraged students to complete their work on time, to present their work at appropriate meetings, and to publish their data in a timely manner.

**Student Reference (max 300 words)**

Please provide citations from current or recent students attesting to the nominee's excellence in research supervision.

**Student Progression (max 300 words)**

Please provide a summary of the progress of students under the nominee's supervision. Include information on the number of students supervised to completion and examples of outstanding student achievements and/or successful career progression after completing the PhD.

**Head of Department Reference (max 300 words)**

Please provide a short reference from the Head of Department giving approval for this nomination.

**Nominator Comments**

Any additional comments that may provide more evidence for the nomination

The selection panel will ONLY draw on the evidence presented in the nomination form when making their decision, so please ensure a good case is presented for submission.

Attachments are permitted.